

KING COUNTY MENTAL HEALTH BOARD

Quality Council

Tuesday, August 22, 2006

3:00 – 4:30 p.m.

Conference Room 6A, Exchange Building
821 Second Avenue, Seattle, WA 98104

Attending:

Helen Nilon (Chair), Eugene Wan (RIC Chair), Eleanor Owen, Brian Youngberg (RIC Member), Kali Henderson

Members Absent

Steve Collins

Staff Present:

Debra Srebnik, Staff Liaison
Georgia Cortez, Clerical

I. INTRODUCTIONS

II. ANNOUNCEMENTS

Eleanor Owen reported that NAMI-GS purchased a home for women in the Ballard area that can permanently house six women who are in recovery and treatment.

III. APPROVAL OF APRIL MEETING NOTES for April, May, June (no meeting in July)

A motion was made and seconded to approve the meeting notes. Motion carried.

IV. OLD BUSINESS -- QUALITY COUNCIL/RIC RECOMMENDATIONS and QC WORK PLAN (2006-2007)

The Recovery Initiatives Committee (RIC) revised Mental Health Advisory Board Committee Activities regarding the RIC and the Quality Council were presented by Helen Nilon. The RIC had previously accepted the following recommendation for changes to be presented to the Mental Health Advisory Board.

A motion was made and seconded to concur with the RIC recommendations and have these presented at the next Mental Health Advisory Board meeting. The motion was approved with one abstention.

The Chart that was finalized during the meeting follows these minutes.

The Workplan changes from the Committee follow:

Reviewing Reports and Data – Pages 2 and 3 of the Plan

- Quarterly and year-end Mental Health Plan Report Cards
- Annual Recovery Ordinance Report (to RIC)
- Quality Review Team Reports
- Semi-Annual Exhibit N Reports -complaints, grievances, and fair hearings-(Debra to provide data)
- Annual Division Site Visit and Chart Review Reports
- Summary Reports from Providers regarding Morale and Retention Activities and Quality Management Activities. (Debra to see if still required – may have no data)
- Supervised Living Contract Compliance Review Tool (QRT or delete; Debra to check)
- Reviewing of relevant site visit reports.
- (Delete QC encourages feedback...)

Goals and Priorities for the Next Year

- Generate an annual Report for Mental Health Advisory Board
- Recruit more Quality Council members
- (Determine what role.... – item deleted)
- Review more completely and follow up in a more targeted fashion, each Quarterly Mental Health Report Card.
- Ask Division to generate a set of charts comparing year-to-year statistics. (Eleanor Owen to draw up specific wish list of statistics to go back 2-3 years only.)
- Follow up and review more completely contract items and measurement tools related to staff morale and retention and quality management activities.
- Review information about peer services and make recommendations to the Division.
- (Conduct follow-up community forums....item deleted)
- (Follow up on recommendations made to the Division... item deleted)
- Ask the Division to generate one page document that describes the Division's quality planning, assurance, promotion, assessment and improvement, which also defines what constitutes "quality" services. (Check Quality Plan in RFQ document)
- Solicit and study information related to Crisis and Commitment Services and the provision of designated mental health professional services and make recommendations as necessary.
- Include summary of all formal motions made and voted on as part of next year's annual report.

Committee Forum Report should be sent to the committee.

Website postings go to the Mental Health Advisory Board and then Jean Robertson approves and the posting is made.

Adjourn 4:30 p.m.

DRAFT

Mental Health Advisory Board Committee Activities
Revised: August 22, 2006 (RIC and QC)

| | Quality Council | Required by Rule or Charter | Recovery Initiatives Committee | Required by Rule or Charter |
|----------------------|--|---|---|---|
| Current Activities | <ul style="list-style-type: none"> Review Mental Health Report Card Review Clinical Site Visit Findings Receive QRT Reports Review Exhibit N (complaints & grievances) Conduct Community Forums | <p>C</p> <p>C</p> <p>C</p> <p><i>MH Advisory Board</i></p> | <p>January Goals:</p> <ul style="list-style-type: none"> Advocate for Clubhouses Clinical practices in first year of recovery Accountability in training Measures of results Outpatient contract exhibit review P&P Review <p>Other Activities</p> <ul style="list-style-type: none"> Reports on state MH Transformation Grant activities Updates on County Recovery implementation activities Recommendation for County webpage on Recovery Review of clinical site visit instrument Recommendation for additional stakeholders to participate in discussions of recovery with RSN Discussion of HRSA '07-'11 draft Strategic Plan | <p>C</p> <p><i>QC</i></p> <p><i>QC</i></p> <p><i>QC</i></p> <p><i>QC</i></p> <p>C</p> <p><i>MH Advisory Bd</i></p> <p>C</p> <p>C</p> <p><i>Recovery-RIC Remainder-QC</i></p> <p>C</p> <p><i>MH Advisory Bd</i></p> |
| Potential Activities | <ul style="list-style-type: none"> Review RSN quality improvement feedback | R | | |

Bold/Italics = Changes by Recovery Initiatives Committee (RIC)

QC = Quality Council

C = Charter

R = Rule